

Kowloon Technical School
Plan on Use of Teacher Relief Grant in 2016/17 School Year

Task Area	Major Ares(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Learning & Teaching	To employ Supply Teachers for teachers attending CPD courses / having sick leave	To employ supply teachers whenever necessary	Relieve teachers from lesson substitution and create room for them to attend CPD courses	September 2016 to August 2017	Salary of supply teachers on daily basis = \$1,456 x 70 = \$101,950	70% of teachers agree that their teaching load is relieved.	Teacher Survey	Assistant Principal
Learning & Teaching	1. To produce educational resources to enhance teaching and learning 2. To give assistance in school administrative work	To employ 1 Teaching Assistant (Matric level) to help producing educational resources and carrying out administrative work	Support on administrative work and L&T given to teachers	September 2016 to August 2017	Salary + MPF of 1 TA for 12 months = (\$13,710 + \$685.5) x 12 = \$172,746	70% of teachers agree that TA can give support on administrative work and L&T.	Teacher Survey	Assistant Principal

Endorsed by SMC Chairman



 Mr. CHAN Fu-man

6 July 2016