

Kowloon Technical School
Plan on Use of Teacher Relief Grant in 2015/16 School Year

Task Area	Major Ares(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Learning & Teaching	To employ Supply Teachers for teachers attending CPD courses / having sick leave	To employ supply teachers whenever necessary	Relieve teachers from lesson substitution and create room for them to attend CPD courses	September 2015 to August 2016	Salary of supply teachers on daily basis = \$1,353 x 100 = \$135,300	70% of teachers agree that their teaching load is relieved.	Teacher Survey	IU Kok-kin
Learning & Teaching	1. To produce educational resources to enhance teaching and learning 2. To give assistance in school administrative work	To employ 1 Teaching Assistant (Matric level) to help producing educational resources and carrying out administrative work	Support on administrative work and L&T given to teachers	September 2015 to August 2016	Salary + MPF + gratuity of 1 TA for 12 months = (\$12,540 + \$627) x 12 + \$15,048 = \$173,052	70% of teachers agree that TA can give support on administrative work and L&T.	Teacher Survey	IU Kok-kin

Endorsed by SMC Chairman



Mr. KWONG Ying-wai

14 July 2015